

DODGE COUNTY EXECUTIVE COMMITTEE

August 4, 2014, 8:30 A.M.

FOURTH FLOOR CONFERENCE ROOM 4C

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke, Emergency Management Director Amy B. Nehls, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Corporation Counsel John F. Corey, Sheriff Pat Ninmann, Judge John Storck, Human Services and Health Director Janet Wimmer and District Attorney Kurt Klomberg.

Motion by Miller, 2nd by Frohling to approve the July 7, 2014 minutes as presented. Motion carried.

Judge John Storck provided an oral report to the Committee regarding the collaborative response to heroin and other opioid addictions. Judge Storck reported that the heroin problem is a criminal and health issue and he is in favor of the Resolution creating positions in the Human Services and Health Department to provide treatment as soon as possible to people who are in need of it. District Attorney Kurt Klomberg reported that addiction issues begin long before individuals end up in the court system. Sheriff Ninmann stated that the Sheriff's Department will be working with the Human Services and Health Department to assist in the treatment of individuals with drug addictions. Human Services and Health Director Janet Wimmer reported that an application for a treatment program grant in the amount of \$100,000 annually for five years has been submitted to the State of Wisconsin.

The Committee discussed a Resolution from Shawano County which is in opposition to the proposed lapse in State funding to the Circuit Court System. Judge Storck provided an oral report to the Committee regarding the funding of the Dodge County Circuit Court Budget.

Motion by Maly, 2nd by Miller to authorize out-of-state travel for UW Extension Youth and Dairy Livestock Agent, Bonnie Borden, to attend the National Youth Development Conference in Minneapolis, Minnesota, on October 26-31, 2014. Motion carried.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, August 19, 2014 County Board meeting. Ms. Gibson reported that the agenda will include the confirmation of an appointment to the Fox Lake Inland Lake Protection and Rehabilitation District, presentation of the Annual Report from Discover Dodge, a presentation by District Attorney Klomberg and Ms. Wimmer, regarding the collaborative response to heroin and other opioid addictions, Resolutions from the Executive, Highway and Law Enforcement, Information Technology, and Health Facilities Committees, Supervisor Berres, and the Human Services and Health Board, and a bill from the Audit Committee. Ms. Gibson provided an oral report to the Committee regarding the Resolution from the Human Services and Health Board which deals with the abolition and creation of positions in the Human Services and Health Department. Ms. Wimmer provided the Committee with a chart entitled *Human Services and Health Department Staffing Re-organization*, which will be included with a memo to be presented to the County Board at the August 19, 2014 County Board meeting. Ms. Wimmer explained to the Committee the purpose of the re-organization of the Human Services and Health Department.

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County Administrator Mielke provided an oral update to the Committee regarding a claim for money damages to repair a part of the stone foundation of a barn that was submitted by Altine L. Graper-Hesebeck. Motion by Marsik, 2nd by Johnson to recommend to the County Board that it disallow the claim for damages submitted by Altine L. Graper-Hesebeck. Motion carried.

Administrator Mielke reported to the Committee that additional claims will be brought to the Committee at its next meeting.

Administrator Mielke distributed Dodge County Revenue and Expenditure Reports for County Board Business Units for the six months ending June 30, 2014. Administrator Mielke reported that on Friday, August 1, 2014, the Wisconsin Department of Revenue released the preliminary 2014 equalized values, and Dodge County's equalized values increased, and if the 2015 tax levy remains at the same level as the current 2014 tax levy, the mill rate for county tax purposes will decrease.

Administrator Mielke reported to the Committee that on Saturday, August 2, 2014, he attended a meeting of the Lake Sinissippi Improvement District.

Chairman Kottke asked for the opinion of each Committee member regarding whether the Committee should use the Dodge County Evaluation Form or the Springsted Evaluation Form for the performance evaluation of Administrator Mielke. It was the consensus of the Committee to use the Dodge County Evaluation Form. Chairman Kottke requested that each member of the Committee complete the Dodge County Evaluation Form for the performance evaluation of Administrator Mielke and bring the completed form to the September 2014 meeting of the Executive Committee for discussion and formal action.

The Committee discussed possible meeting dates and times for the September 2014 meeting of the Executive Committee. It was the consensus of the Committee to hold the next meeting of the Executive Committee on Tuesday, September 2, 2014, at 8:00 a.m.

Corporation Counsel John Corey provided an oral update to the Committee regarding an offer to purchase the Fox Lake Substation located at 635 Spring Street in the City of Fox Lake. Mr. Corey reported that the Resolution to approve and accept the purchase of the Fox Lake Substation has been forwarded to the Highway Committee and Law Enforcement Committee for their consideration and both Committees have signed the Resolution. Mr. Corey further reported that the offer to purchase has a provision that there may be no leases on the property at the time of sale and purchase, and there is a document review contingency that requires the seller to deliver documents to the buyer within five days of acceptance of the offer to purchase. Motion by Johnson, 2nd by Miller to approve the offer to purchase and forward the related Resolution to the County Board for consideration at its August 19, 2014 meeting. Supervisor Frohling stated that he has received concerns from citizens regarding the sale of this property. The Committee briefly discussed other options for storage of evidence. Motion carried.

Mr. Corey reported to the Committee that he has no updates on either the records retention policies or the records retention ordinance.

Mr. Corey provided a brief oral report to the Committee regarding proposed action by the Town of Elba to discontinue platted but unbuilt streets in the settlement of Danville, which is located in the Town of Elba.

Emergency Management Director Amy Nehls provided an oral update to the Committee regarding the Simulcast grant. Ms. Nehls reported that all paperwork and bills have been submitted to the Fox Lake Fire Department, the equipment is being constructed at the Communications Service facility in Portage, Wisconsin, and will be transported to the tower sites for installation on the towers.

Ms. Nehls reported to the Committee that on August 1, 2014, Dodge County was denied reimbursement from the State of Wisconsin for the cold winter weather of 2013-2014 and its effects on local utilities.

Ms. Nehls provided an oral report to the Committee regarding Chapter 6 of the Dodge County Code of Ordinances, which pertains to Dodge County Emergency Management. Ms. Nehls reported that she has obtained information from other counties about the content of their Code provisions pertaining to their Emergency Management Departments, which she has reviewed, and which she has used to assist Mr. Corey in drafting the following two ordinances which pertain to the Dodge County Emergency Management Department: (1) An Ordinance Repealing And Recreating Chapter 6 – Emergency Management, Of The Code Of Ordinances, Dodge County, Wisconsin, And Amending Chapter 30 – Construction And Effect Of Ordinances, Of The Code Of Ordinances, Dodge County, Wisconsin, To Amend Section 30.04(4)(b), Schedule Of Deposits, To Set Forth A Deposit Schedule; and, (2) An Ordinance Amending Chapter 6 – Emergency Management, Of The Code Of Ordinances, Dodge County, Wisconsin, To Create Section 6.13 – Substance Release, And Amending Chapter 30 – Construction And Effect Of Ordinances, Of The Code Of Ordinances, Dodge County, Wisconsin, To Amend Section 30.04(4)(b), Schedule Of Deposits, To Set Forth A Deposit Schedule.

Motion by Johnson, 2nd by Frohling to approve and forward to the County Board for consideration at its August 19, 2014 meeting, An Ordinance Repealing And Recreating Chapter 6 – Emergency Management, Of The Code Of Ordinances, Dodge County, Wisconsin, And Amending Chapter 30 – Construction And Effect Of Ordinances, Of The Code Of Ordinances, Dodge County, Wisconsin, To Amend Section 30.04(4)(b), Schedule Of Deposits, To Set Forth A Deposit Schedule. Motion carried.

Motion by Maly, 2nd by Johnson to approve and forward to the County Board for consideration at its August 19, 2014 meeting, An Ordinance Amending Chapter 6 – Emergency Management, Of The Code Of Ordinances, Dodge County, Wisconsin, To Create Section 6.13 – Substance Release, And Amending Chapter 30 – Construction And Effect Of Ordinances, Of The Code Of Ordinances, Dodge County, Wisconsin, To Amend Section 30.04(4)(b), Schedule Of Deposits, To Set Forth A Deposit Schedule. Motion carried.

Supervisor Miller provided an oral report to the Committee regarding her attendance at a meeting of the Judicial and Public Safety Steering Committee of the Wisconsin Counties Association that was held on July 11, 2014 in Madison, Wisconsin.

Supervisor Frohling provided an oral report to the Committee regarding his attendance at a meeting of the Taxation and Finance Steering Committee of the Wisconsin Counties Association that was held on July 9, 2014 in Stevens Point, Wisconsin.

Supervisor Maly provided an oral report to the Committee regarding her attendance at a meeting of the County Organization and Personnel Steering Committee of the Wisconsin Counties Association that was held on July 16, 2014 in Madison, Wisconsin.

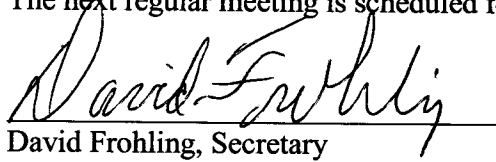
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Supervisor Miller asked whether or not Dodge County has an emergency evacuation plan in place in the event of an emergency in the Administration Building. Mr. Mielke explained that discussions are still ongoing.

The Committee briefly discussed the former MetalFab property located at 401 Madison Street, in the City of Beaver Dam.

Meeting adjourned at 10:57 a.m. by the order of the Chairman.

The next regular meeting is scheduled for Tuesday, **September 2, 2014 at 8:00 a.m.**


David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.